

**MINUTES OF THE AUGUST 4, 2014  
ARLINGTON BOARD OF ASSESSORS' MEETING**

Chairman Feeley called the meeting to order 5:35 p.m.

Present were Chairman Kevin Feeley, Mary Winstanley O'Connor and Robert Greeley.

**Minutes**

A motion was made by Robert Greeley and seconded by Mary Winstanley O'Connor to approve the minutes from the July 21, 2014 meeting. Voted unanimously.

**Old Business**

No old business was discussed.

**New Business**

The Chairman read a letter from James F. Doherty (on file) stating that he would not be accepting the position of Director of Assessments for "personal reasons".

Chairman Feeley commented that the decision was unfortunate as he was the best candidate for the position.

The Board discussed the years from which it would declare the surplus from the overlay account, voted at town meeting in the amount of \$350,000.00. A motion was made by Robert Greeley and seconded by Mary Winstanley O'Connor to declare the surplus as follows: \$100,000 from FY2012 and \$250,000 from FY2013. Voted unanimously.

The Board discussed a plan of action to manage and administer the office until a Director of Assessments is hired. A motion was made by Robert Greeley and seconded by Mary Winstanley O'Connor to authorize the Chairman to request that the director of human resources, Caryn Cove Malloy, advertise the position for a three week period. Voted unanimously.

The Board discussed the need to prepare for the annual certification. The chairman suggested retaining Patriot Properties to prepare the certification.

After discussion, Mary Winstanley O'Connor moved and Chairman Kevin Feeley seconded a motion for Robert Greeley to communicate with Alan Tosti, finance committee chairperson, and Patriot Properties about the services it could offer on an interim basis and the prospective costs. Mr. Greeley will report the information he obtains at the next scheduled meeting. Voted unanimously.

The Board also discussed the possibility of hiring a part-time consultant to act as director until such time as a full-time director is hired. Mr. Greeley will inquire of Patriot Properties as to whether it has on its staff individuals to provide this type of consulting services.

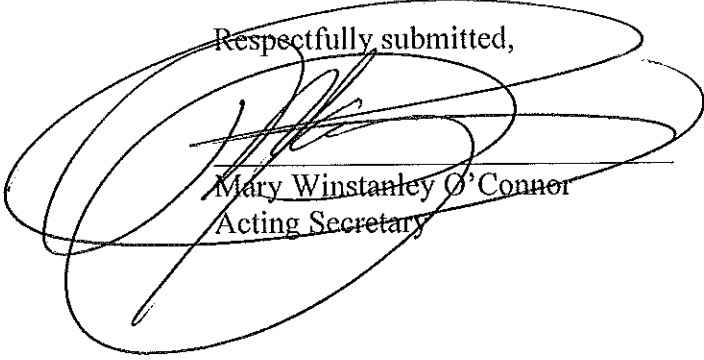
The Board scheduled a meeting for August 19, 2014 at 5:30 p.m.

At 6:35 p.m., a motion was made by Robert Greeley and seconded by Mary Winstanley O'Connor to enter executive session for purposes of discussing and approving executive session minutes and Appellate Tax Board Litigation. A roll call vote was taken and all members voted unanimously.

At 7:00 p.m., the Board exited executive session.

Mary Winstanley O'Connor made a motion to adjourn, seconded by Robert Greeley. Voted unanimously.

Respectfully submitted,



Mary Winstanley O'Connor  
Acting Secretary